



2021 CITY OF SYEP ELIGIBILITY CHECKLIST

ELIGIBILITY CRITERIA	DOCUMENTATION
<p style="text-align: center;">Age (14-24 years old)</p>	<ul style="list-style-type: none"> ▪ Birth Certificate ▪ Federal, state, or local government issued identification card - unexpired ▪ U.S. Passport ▪ School Record ▪ Hospital record of birth ▪ Passport - unexpired ▪ School records or identification card w/ DOB ▪ Decree of court ▪ Native American Tribal Document ▪ Tribal Record with Date of Birth ▪ Written confirmation from social service agency. (Foster, Justice involved youth)
<p style="text-align: center;">Right-to-Work</p>	<p><u>I-9 documentation</u> (See attached list of acceptable documents)</p> <ul style="list-style-type: none"> ▪ One item from List A <u>or</u> ▪ One item from List B and One item from List C *Note Valid Social Security Cards are required for YOM Sites
<p style="text-align: center;">Income</p> <p>To be program eligible, the family income must meet or be lower than the income amount for the family size as described in Income Guidelines on the <i>City of Los Angeles Economic & Workforce development Department Summer Youth Employment Program 2021 Family Income Self-Certification Form.</i>)</p>	<ul style="list-style-type: none"> ▪ <i>City of Los Angeles Economic & Workforce development Department Summer Youth Employment Program 2021 Family Income Self-Certification Form.</i> The form must be fully completed with the box that reads “at or below” to indicate the total 6-month family income, and the form must be signed and dated appropriately. *Note: If youth indicate they are homeless, foster, youth with disability, CalWORKS/food stamp recipient or qualifies for free lunch youth must provide back-up documentation and <u>it cannot be older than 6 months.</u> ▪ Homeless- Written statement from individual providing temporary housing, self-attestation, written statement from shelter or written statement from social service agency ▪ Foster Youth- Written confirmation from social

	<p>service agency or court records</p> <ul style="list-style-type: none"> ▪ Youth with disability- Social Security Administration disability record, medical records, school record social service record, workers compensation record, telephone verification, self-attestation, telephone verification, or other verifiable documentation ▪ CalWORKS or Food Stamp Recipient- Notice of Action, or verifications of benefits or data dump for CalWORKS ▪ Qualifies for free lunch- School record, official statement or other verifiable documentation
<p>City of Los Angeles Residency Note: Documentation cannot be older than six (6) months. If the documentation is not in the name of the Participant or parent/guardian, provide an additional piece of mail addressed to the Participant; also, confirm that the address is in the City of Los Angeles by entering it in http://neighborhoodinfo.lacity.org/ or any of the following city map links:</p> <p>http://navigatela.lacity.org/common/mapgallery/index.htm</p> <p>City Planning (The white areas are not City) http://zimas.lacity.org/map.aspx</p> <p><i>Note: Agencies may request out of area waiver from program monitor. Approval is needed prior to enrollment</i></p>	<ul style="list-style-type: none"> ▪ DWP or other utility bill ▪ Public assistance record ▪ School records (A Work Permit is <u>not</u> considered a school record.) ▪ Rent/Lease agreement ▪ Landlord statement ▪ Written statement from individual providing temporary residence ▪ California identification card or California driver license ▪ Mail from government agency ▪ Bank statement ▪ Rent Receipt
<p style="text-align: center;">Work Permit <i>(Required for youth ages 14-17)</i> Note: Work Permit is not required for high school graduates or for youth that have passed High School Proficiency Examination.</p>	<ul style="list-style-type: none"> ▪ Work Permit ▪ High School Diploma for high school graduate or High School Proficiency Certificate (HiSet) for youth that passed High School Proficiency Exam
<p style="text-align: center;">Photo Identification <i>(Needed to prove applicant's identity and to deter identity fraud/theft.)</i></p>	<ul style="list-style-type: none"> ▪ Government Issued ID (unexpired) ▪ U.S. Passport (unexpired) ▪ School ID (Due to COVID-19 2 years old is acceptable)